



Church of St. John & St. Philip *The Hague*

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2585 JA Den Haag

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bookings@stjohn-stphilip.org

www.stjohn-stphilip.org

General Application* to Hire Facilities

Description of event: _____

Date of event: _____

Name Renter: _____

Address of Renter: _____

E-mail: _____

(Mobile) Telephone: _____

IBAN number (for deposit/invoice use only) _____

Expected number of people in attendance: Church: _____ Hall: _____

To be hired	Price in €	From - to: (Include sufficient time for set/clear up)
Church	€200 per hour	
Organ and Organist	€150 (flat rate) – for 2 hours	
Hall (from 09.00 to 17.00)	€75 per hour or €500 for 8 hours	
Hall (from 17.00 to 23.00)	€100 per hour or €500 for 6 hours	
Lounge (from 09.00 to 17.00)	€30 per hour or €210 for 8 hours	
Lounge (from 17.00 to 23.00)	€35 per hour or €175 for 6 hours	
Security Deposit**	€250 (flat rate)	

* N.B.: This is an application form only, which we still need to approve. Once approval has been given, an invoice will be sent. Full payment is required in order for the booking to be confirmed and is due within 15 working days of the invoice or one week prior to the event whichever comes first.

** If applicable, deposit will be refunded soon after event has been held.

Renter's signature/date: _____ / _____