



# Church of St. John & St. Philip The Hague

Ary van der Spuyweg 1  
2585 JA Den Haag

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[bookings@stjohn-stphilip.org](mailto:bookings@stjohn-stphilip.org)  
[www.stjohn-stphilip.org](http://www.stjohn-stphilip.org)

## General Application\* to Hire Facilities

Description of event: \_\_\_\_\_

Date: \_\_\_\_\_

Name Renter: \_\_\_\_\_

E-mail: \_\_\_\_\_

(Mobile) Telephone: \_\_\_\_\_

IBAN number (for deposit/invoice use only): \_\_\_\_\_

Expected number of people in attendance: Church: \_\_\_\_\_ Hall: \_\_\_\_\_

To be hired	Price in €	From - to: (Include sufficient time for set/clear up)
Church (250 people max.)	€150 per hour	
Hall (270 max standing reception, sound system, beamer and the use of piano included)	Per hour: €55 from 09.00-17.00; €80 from 17.00-23.00 OR	
	8-hour day €400 until 17.00/ 6-hour evening €400 until 23.00	
Lounge	Per hour: €25 from 09.00-17.00; €30 from 17.00-23.00	
Verger/host(ess)	Rates vary from booking to booking Necessary for bookings in church – 100 euros	
Fuel Surcharge**	€60 (flat rate)	
Security Deposit***	€250 (flat rate)	

\* N.B.: This is an application form only, which we still need to approve. Once approval has been given, an invoice will be sent. Full payment is required in order for the booking to be confirmed and is due within 15 working days of the invoice or one week prior to the event whichever comes first.

\*\* This has become necessary due to current fuel costs. It will be reviewed if the prices come down again.

\*\*\* If applicable, deposit will be refunded soon after event has been held.

Renter's signature/date: \_\_\_\_\_ / \_\_\_\_\_

FOR OFFICE USE ONLY

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_