



# Church of St. John & St. Philip The Hague

Ary van der Spuyweg 1  
2585 JA Den Haag

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[bookings@stjohn-stphilip.org](mailto:bookings@stjohn-stphilip.org)  
[www.stjohn-stphilip.org](http://www.stjohn-stphilip.org)

## General Application\* to Hire Facilities

Description of event: \_\_\_\_\_

Date: \_\_\_\_\_

Name Renter: \_\_\_\_\_

E-mail: \_\_\_\_\_

(Mobile) Telephone: \_\_\_\_\_

IBAN number (for deposit/invoice use only): \_\_\_\_\_

Expected number of people in attendance: Church: \_\_\_\_\_ Hall: \_\_\_\_\_

To be hired	Price in €	From - to: (Include sufficient time for set/clear up)
Church (250 people max.)	€130 per hour	
Organ and organist	Flat rate €150 (2 hrs)	
Grand Piano - Church	Flat rate €30	
Sound system – Church stationary microphones only	Flat rate €25	
Hall (270 max standing reception, sound system, beamer and the use of piano included)	Per hour: €50 from 09.00-17.00; €80 from 17.00-23.00 OR 8-hour day €350 until 17.00/ 6-hour evening €375 until 23.00	
Kitchen	€20 per hour	
Lounge	Per hour: €25 from 09.00-17.00; €30 from 17.00-23.00	
Verger/host(ess)	Rates vary from booking to booking Necessary for bookings in church	
Security Deposit**	€250 (flat rate)	

\* N.B.: This is an application form only, which we still need to approve. Once approval has been given, an invoice will be sent. Full payment is required in order for the booking to be confirmed and is due within 15 working days of the invoice or one week prior to the event whichever comes first.

\*\*If applicable, deposit will be refunded soon after event has been held.

I have read and will abide by the '2017 Guidelines for use of the Church and the Church Hall'.

Renter's signature/date: \_\_\_\_\_ / \_\_\_\_\_

FOR OFFICE USE ONLY

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_